

# TPCC

Instructions for completing your rental paperwork

## Agreement Checklist

- ☐ Fill out the required fields on Page 1
- ☐ Fill out the required fields on Page 2
  - ☐ Read and understand the insurance requirements
- ☐ Sign and Date the fields on Page 3 (the fields with the arrows)
- ☐ Fill out the required fields on Page 4
- ☐ Separate Check for Security Deposit
- ☐ Read the Rules outlined on Page 5 and 6
- ☐ Initial and Date the fields on Page 6
- ☐ Read and complete the Waiver of Liability on Page 7
  - ☐ Fields with Purple Arrows requires the date of your event
  - ☐ Fields with Green Arrow require the date you sign
  - ☐ Fields with Red Arrow requires your signature and printed name